

BOARD OF INATERNEDIATE & SECONDARY EDUCATION,

RAWALPINDI

**FOR CORRECTION/CHANGING IN NAME,FATHER'S NAME AND
DATE OF BIRTH**

**Please
attached
photo paste
with gum**

Diary No. _____ Dated _____

Case No. _____ Dated _____

Name _____

Father's Name _____

Roll No. _____ Examination SSC 1st Annual/ 2nd Annual _____

Roll No. _____ Examination HSSC 1st Annual/ 2nd Annual _____

Fee Rs. _____ Has been deposited in HBL _____ vide

Challan No. _____ Dated _____

Spelling Correction _____ to _____

Name from _____ to _____

Father's name from _____ to _____

Date of birth _____ to _____

Address _____

Mobile No. _____ Signature of applicant _____

INSTRUCTIONS

1. The applicant must attach an affidavit. It should be verified by Oath Commissioner, First-Class Magistrate, or Civil Judge. In adoption cases/Change in Name, Affidavit must be attested by First-Class Magistrate is mandatory.
2. In name change cases advertisement with a photo must be published in two well-known daily newspapers. The newspaper should be attached with application.
3. Attested copy of Original record of Union Council / Cantonment Board / Corporation and attested record of admission/withdrawal register of 1st class in which he/she had admitted will be provided.
4. Copy of result cards and “Bay“Form , FRC, Birth Certificate will be provided.
5. At the time of meeting, the original register of Union Council/Cantonment Board/Corporation and School will be provided.
6. Once the name has been changed, it cannot be changed again.
7. For corrections of Armed Forces person and officers will provide record from their respective Regimental Office, PAF Record Office, Naval Headquarters, General Headquarters, or Cantonment Board Office will be accepted.
8. If candidates not provide record within one year the case will be close/discharge with the approval of authority. If the candidate wants to reopen the case, he/she must obtain permission from the authority and submit the fee again.
9. Fee of schedule as under:-

Correction Fee	Up to two Years	Up to two years to five years	Up to five years to ten years	Excess of ten Years
Correction in Name	4000/-	5000/-	6000/-	10000/-
Correction in Father's Name	5500/-	6500/-	7500/-	10000/-
Correction in Date of Birth	4000/-	5000/-	6000/-	10000/-

<u>(نام تبدیلی کے حوالہ سے حلفیہ بیان اور اخبار کے اشتہار کا نمونہ)</u>
میں اپنا نام _____ ولد _____ سے بدل کر _____
ولد _____ رکھ لیا ہے۔ میں نے میٹرک راولپنڈی بورڈ سے رول نمبر _____ سال _____
اور انٹر میڈیٹ رول نمبر _____ سال _____ فرسٹ اینول / سیکنڈ اینول میں پاس کیا ہوا ہے۔ پرانے نام اور تبدیل کردہ نئے نام کا میرا کوئی بھائی / بہن نہ ہے۔ آئندہ مجھے تبدیل کردہ نئے نام سے لکھا اور پکارا جائے۔
نام _____
رہائشی پتہ _____